

## FALL 2026 CURTAIN CALL, LLC CONSIGNMENT AGREEMENT

1. Curtain Call accepts good quality pre-owned furniture, accessories, decor, window treatments & more!. A complete list of items we accept and do not accept can be found on our website and below. REVIEW THESE ITEMS BEFORE PRICING AND TAGGING. All items must be clean and in excellent condition, no stains or items in need of repair. Draperies should be on drapery hangers. We cannot accept items that have been in a smoking or pet environment.

**PHOTOS REQUIRED OF ANY LARGE OR FURNITURE ITEMS FOR PRE-APPROVAL PRIOR TO DROP OFF.**

**PLEASE EMAIL PHOTOS TO [curtaincallrichmond@gmail.com](mailto:curtaincallrichmond@gmail.com)**

**or text: 804-387-1113, 804-304-0366, or 804-614-6084**

### **ITEMS WE DO NOT ACCEPT:**

China cabinets, Armoires, Entertainment centers  
All Valances, Pet items, Executive desks  
Childrens furniture & décor, Rug pads  
Collectibles including Hummel, Lladro  
Picture frames, Small vases, Oil/hurricane lamps  
Crystal Chandeliers  
Project pieces, Damaged items  
Exercise equipment, "Mass market" Clothing

### **ITEMS WE ACCEPT:**

Window Treatments - Pairs of Panels (NO VALANCES)  
Furniture - sofas, upholstered chairs, ottomans, loveseats, dining rooms, bedrooms  
Tables, chairs, beds with side rails & slats  
Sideboards, buffets, chests, dressers, consoles  
Upholstered & Decorative Headboards  
Decorative Pillows, pillow covers, rugs, lamps, mirrors, pictures , paintings  
Comforters, duvets, shams , table skirts, table cloths  
Floral Arrangements or Greenery in containers only  
Décor, china, crystal, silver, high end holiday décor  
Designer handbags & fur coats, boutique clothing, abric on bolts (NO REMNANTS)

**\*\* Any item that has been consigned previously may not be consigned again \*\***

2. Registration fee: A \$20.00 registration fee is due upon online registration. Once fee is paid, you will be returned to your homepage, where you can enter, price and tag your items with our barcoded MSM software.

3. Additional assistance: **Should you require our assistance in entering, pricing, and tagging your items, Curtain Call is happy to help. Please provide us with a printed master list of all consigned items and place a sticker with your initials and consignors number on each item. We must have this on each item, as it is our only means of identifying your items. Curtain Call will retain 60% of selling price of each item that we price and tag.**

4. Retained Fees: For items delivered to the store, **already priced and tagged with our MSM barcoded price tags**, fifty percent (50%) of the selling price shall be retained by Curtain Call. **PLEASE DO NOT TAG YOUR ITEMS AT THE STORE.**

5. Liability: PLEASE NOTE - Curtain Call will dutifully care for your consigned items; however, we cannot be held financially responsible for damage, theft or loss.

6. **Drop off period: AUGUST 28 – SEPTEMBER 6, 2026, 11am – 6pm. CLOSED MONDAY, AUGUST 31, 2026. Please schedule your drop off appointment online.**

**Drop off location: Former Penney's store, Regency Square, 1408 N. Parham Road, Richmond, VA 23229. Main entrance doors are facing Parham Road, by Panera. Look for Drop Off banner at entrance.**

**ALL ITEMS MUST BE ACCOUNTED FOR PRIOR TO LEAVING STORE.** Bedding and rugs will be opened and inspected at drop off. It is helpful to check for stains prior to your drop off appointment. We do not encourage multiple drop offs, and if the case, must be approved by management. **PLEASE BRING YOUR OWN UNLOADING ASSISTANCE WHEN DROPPING OFF YOUR ITEMS. WE DO NOT HAVE THE ADDITIONAL HELP AVAILABLE.**

7. Inventory List and Pricing: To receive 50% of the selling price of your consigned items, please price & tag your items when entering online. We are happy to discuss your prices during consignor drop off period. **Each item MUST be already tagged at drop off. This is extremely important, as it is the only way to identify your items. In addition, each item MUST have a SEPARATE sticker or tag with your consignment number and initials.** This is a secondary means of identifying your items. Items are reduced to 20%, 30%, 40% and 50% off during final sale days. There can be no partial discount days, as our software is set up to discount or not to discount.